



POLICY ON MIXING OF CLASSES

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1. INTRODUCTION

This policy was the product of whole staff collaboration in tandem with the Governing Body.

2. RATIONALE

In the interest of providing the best all round education for all our students', classes are mixed at Hartburn each year. *The decision of how to mix classes lies with the Head Teacher and staff.*

3. AIMS AND OBJECTIVES:

- To provide a framework for the mixing of classes.
- To outline the criteria by which classes are selected and the factors that may result in classes of a same standard being regrouped.

4. CRITERIA

Classes will be mixed:

- To ensure that there is gender balance.
- To ensure an equal distribution of Special Educational Needs and mixed ability pupils in each class.
- When there is a need to improve dynamics within a class based on social, emotional or behavioural considerations.
- To provide adequate Special Educational Needs support to ensure access to those who need it, taking staffing allocations into account.
- To develop the skills of forming new friendships.
- To prepare pupils for secondary school where they will have to deal on a daily basis with being part of changing groups of pupils throughout the school day.

5. MANAGEMENT OF THE MIXING OF CLASSES.

5.1 Parents will be informed in July in each year which classes their child/children will be in for the coming year.

5.2 When dividing the children, knowledge and awareness will be taken of the above criteria to ensure that the needs of all the children are met.

5.3 The Head Teacher will meet with the class teachers, relevant support staff and if necessary previous class teachers in early May initially to discuss and decide on how to regroup the children in each cohort on a needs basis and then to decide on the grouping of pupils.

5.4 *Staff will use their professional knowledge of each child to ensure that they are placed in a class to meet their needs, with at least one known friend.*

5.5 School will not accept requests from parents/carers for a change of class. The allocated class is final.